



Extend-A-Care for Kids

For children ages 2 through 12



Extend-A-Care for Kids Summer Day Camp is the place to keep your children physically active and engaged in learning activities while they make new friends and have new experiences.

The EAC experience includes --

- An enriching, fun-filled child care program licensed by the State of Texas
- Convenient camp sites at elementary schools in Austin, Del Valle and Hays Consolidated ISD
- Full-day hours: 7:15 a.m. to 6:30 p.m. (7:00 a.m. for Hays CISD & Cunningham)
- Morning- Sports & Field Trips; Afternoon- Swimming (trips for 3-12 yr olds only)
- Mid-morning snack and afternoon snack
- Fee assistance for a limited number of students who qualify
 - ◆ Swimming
 - ◆ Flag Football
 - ◆ Kickball
 - ◆ Food Crafts
 - ◆ Field Trips
 - ◆ Softball
 - ◆ Arts and Crafts
 - ◆ Games/Puzzles
 - ◆ Soccer
 - ◆ Basketball
 - ◆ Reading
 - ◆ Painting

Fee Assistance Available!*		Sessions, Fees, and Deadlines			
<u>Session Number</u>	<u>Session Dates</u>	<u>Fee--First Child</u>	<u>Fee--Each Additional Child</u>	<u>Payment, Drop, Fee Assistance Deadlines, 6 p.m.</u>	<u>Late Registration Ends***</u>
1A ** 1 2	May 29 - June 1 June 4 - 8 June 11 - 15	\$128 160 160	\$120 150 150	May 18	May 22
3 4	June 18 - 22 June 25 - 29	\$160 160	\$150 150	June 1	June 5
5 6	July 2 - 6 July 9 - 13	\$128 160	\$120 150	June 15	June 19
7 8	July 16 - 20 July 23 - 27	\$160 160	\$150 150	June 29	July 3
9 10 11	July 30 - Aug. 3 Aug. 6 - 10 Aug. 13 - 17****	\$160 160 160	\$150 150 150	July 13	July 17

Discount: Pay for summer sessions in full by May 18th and receive a \$5 discount for every registered session.
 *EAC helps qualifying families pay child care fees. Parents are charged on a sliding-fee scale based on income and family size.
 ** May 29 - June 1 Baty location only (This school follows the DVISD school year calendar).
 *** \$10 late fee is charged for payment made on or after the late registration deadline
 ****Cunningham location will end camp on Aug. 16th. Cost is \$128 for 1st child and \$120 for second.

Extend-A-Care for Kids
 Business Office--55 North IH 35, Austin, TX 78702

Call 472-9929, x 405
 or 472-9402
www.eackids.org

Session Themes for Our Animal Kingdom Summer Camp

◆ Session 1A & 1 - May 29* - June 8

Pampered Pets



EAC will begin a summer-long celebration of the Animal Kingdom with a humorous look at the domesticated cut-ups that provide households with laughter, loyalty, and love: our pampered pets. Literature for this unit will include *The Birthday Pet* by Ellen Javernick, *Bunnica* by Deborah and James Howe, and *The Fast and the Furiest* by Andy Behrens.

◆ Session 2 - June 11 - 15

Down on the Farm

With oinks and clucks and moos and quacks: ee i ee i oh! Farmers have been raising animals for food and labor since the earliest humans grew weary of the hunter-gatherer lifestyle. Campers will discover animal life on the farm through puppets, papier-mâché, and books such as *On the Farm* by David Elliott, *Barnyard Slam* by Dian Curtis Regan, and the classic, *Charlotte's Web* by E. B. White.



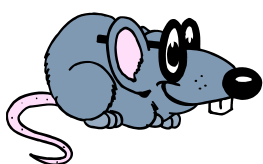
◆ Session 3 - June 18 - 22

Pony Tales

Saddle up for some galloping fun with stick pony races and organized horsing-around as campers learn about the equine beauty of the domestic horse and the wild stallion. Literature will include *A Friend for Einstein: The Smallest Stallion* by Charlie Cantrell, *The Girl Who Loved Wild Horses* by Paul Goble, and *War Horse* by Michael Morpurgo.

◆ Session 4 - June 25 - 29

Rodent Roundup!



Pets or pests? Cartoon cute or creepy crawly? From the 2" pygmy mouse to the 150 lb. capybara, these mammals share one gnawing similarity – their teeth! Groups will craft mice, squirrels, beavers and porcupines as they explore the resilient rodent family with the aid of literature such as *Mouse Was Mad*

by Linda Urban, *Town Mouse Country Mouse* by Jan Brett, and the Newberry Medal winning *Poppy* by Avi.

◆ Session 5 - July 2 - 6

Watch and Listen

Young naturalists will find inspiration this week with intriguing true stories of pioneering conservationists who became obsessed with observing the wildlife around them. Literature will include *Talk, Talk, Squawk! A Human's Guide to Animal Communication* by Nicola Davies, *The Watcher* by Jeanette Winter, *For the Birds: The Life of Roger Tory Peterson* by Peggy Thomas, and *Wild Wings* by Gill Lewis.



◆ Session 6 - July 9 - 13

Animals Gone Wild!

Growling grizzlies, rollicking rhinos, terrifying tigers and hilarious hyenas all join the animal parade as mask-wearing prowling pouncing campers investigate the untamed population of the animal kingdom. Rip-roaring texts accompanying the curriculum include *My Big Book of Wild Animals* by Patricia A. Pingry, *In the Wild* by David Elliott, *Pinduli* by Janell Cannon, and *The Secret Zoo* by Bryan Chick.

◆ Session 7 - July 16 - 20

Surprising Friendships

Activities this week will support literature that introduces students to symbiosis, unusual partnerships, and unlikely BFFs in the animal world! Adorable, informative, and heart-rending literature includes *Friends: True Stories of Extraordinary Animal Friendships* by Catherine Thimmesh, *How to Clean a Hippopotamus* by Steve Jenkins, and *The One and Only Ivan* by Katherine Applegate.



◆ Session 8 - July 23 - 27

Creatures of the Deep

Half the earth lies beneath the surface of the ocean more than a mile deep, but most of this watery world remains a mystery. Some scientists believe that we've seen fewer than half the large animals in the sea! Jiggly Jell-O jellyfish and sharp-tooth shark crafts will supplement fascinating non-fiction such as *Down Down Down: A Journey to the Bottom of the Sea* by Steve Jenkins and *Journey Into the Deep: Discovering New Ocean Creatures* by Rebecca L. Johnson. For fantasized fictional fun, older groups will read *Shark Wars* by E. J.



◆ Session 9 - July 30 - Aug. 3

Woodland Wonders

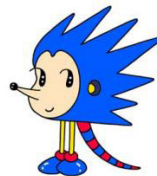
Scurrying furry foxes, rabbits, squirrels, badgers, and hedgehogs complete a cast of woodland animals that sets the stage for a thrilling parent presentation of The Great Cross-Country Race with supporting literature that includes *The Really Groovy Story of the Tortoise and the Hare* by Kristyn Crow and *Fantastic Mr. Fox* by Roald Dahl.



◆ Session 10 - Aug. 6 - 10

Real or Imagined?

The only creatures stranger than *101 Freaky Animals* by Melvin and Gilda Berger are the ones students will create from their own imaginations using clay and mixed media, following inspiration from *Animals That Ought to Be* by Richard Michelson and *The Prince's New Pet* by Brian Anderson.



◆ Session 11 - Aug. 13 - 17**

Leapin' Lizards!

Curriculum exploring the resplendent reptile family from the 1" gecko to the one ton crocodile will close out the summer with a line-up of lizard crafts and slithering sporty snake games sure to captivate potential herpetologists! Literature will include *Snake and Lizard* by Joy Crowley, and *Nic Bishop Lizards* by Nic Bishop.



Extend-A-Care for Kids Summer Policies

Extend-A-Care for Kids provides a program which meets or exceeds State of Texas Minimum Standards Rules for Licensed Child Care.

Hours of Operations Summer Day Camp is offered in eleven weekly sessions (twelve weekly sessions in Del Valle). The first session of Summer Day Camp begins Monday, June 4 (May 29 in DVISD) and the last session begins Monday, August 13. **Pre-School programs (Cunningham) will end camp on Thursday, August 16** to ensure the space is ready for fall programming on August 20. Camp hours are Monday-Friday from 7:15 a.m. to 6:30 p.m. (7 a.m. for Hays CISD and Cunningham).

Arrival Children may begin arriving at 7:15 a.m. (7:00 a.m. for Hays CISD and Cunningham). **Please do not drop off children before operating hours since staff members are involved in preparations for program.**

Pick Up Children must be picked up at camp by 6:30 p.m. Parents who arrive after closing time will have to sign a Late Parent Pick-Up form. Late fees of a \$5 base fee plus \$2 for every five minutes will be charged to your account. Students not picked up within 30 minutes after the closing time may be transported to the business office. Extend-A-Care reserves the right to interrupt or terminate child care services without notice for customers who repeatedly arrive late for pick-up or drop off before camp hours. Please check field trip and swimming postings to ensure your child is not away from the center when you arrive for pick up.

Absences Please call the Extend-A-Care For Kids business office at 472-9402 to let us know if your child will be absent. EAC reserves the right to terminate services if a child has five or more consecutive non-notified absences.

Sign-in & Sign-out Procedure A child must be SIGNED IN and SIGNED OUT at the center each day. Please make sure you accompany your child in the center and sign in with the group leader before leaving the center. A child will be released only to his/her parents or the persons named as having permission to pick up a child. If a person unfamiliar to the staff arrives to pick up a child, identification will be checked. Identification must include a photo. Parents must call the staff to authorize a substitute pick-up. EAC cannot and will not release a child to anyone without the consent of Parent 1.

EAC Behavior Rules Children in the Extend-A-Care program are asked to follow four basic rules: 1) Respect space and property of others; 2) Use inside behavior; 3) Stay in EAC boundaries; and 4) Follow directions from adults.

Discipline Behavior consistent with school rules will be enforced. Adult supervisors will guide students' behavior by modeling appropriate behavior, teaching students how to resolve conflicts, and keeping students active and involved. Physical punishment is never used at Extend-A-Care. A "time out" place is designated where a student may be temporarily separated from the group. Sometimes it is necessary to have a written agreement between a student and staff for improvement of behavior. Parents are consulted about such agreements. Discipline must be: 1) Individualized and consistent for each child; 2) Appropriate to the child's level of understanding; and 3) Directed toward teaching the child acceptable behavior and self-control. A caregiver may only use positive methods of discipline and guidance that encourage self-esteem, self-control, and self-direction, which include at least the following: 1) Using praise and encouragement of good behavior instead of focusing only upon unacceptable behavior; 2) Reminding a child of behavior expectations daily by using clear, positive statements; 3) Redirecting behavior using positive statements; and 4) Using brief supervised separation or time out from the group, when appropriate for the child's age and development, which is limited to no more than one minute per year of the child's age. There must be no harsh, cruel, or unusual treatment of any child. The following types of discipline and guidance are prohibited: 1) Corporal punishment or threats of corporal punishment; 2) punishment associated with food, naps, or toilet training; 3) Pinching, shaking, or biting a child; 4) Hitting a child with a hand or instrument; 5) Putting anything in or on a child's mouth; 6) Humiliating, ridiculing, rejecting, or yelling at a child; 7) Subjecting a child to harsh, abusive, or profane language; 8) Placing a child in a locked or dark room, bathroom, or closet with the door closed; and 9) Requiring a child to remain silent or inactive for inappropriately long periods of time for the child's age.

Personal Belongings (What To Bring) Each child will need to bring a **waterproof sleeping bag or mat** (blankets and pillows can be used in addition to the mat/sleeping bag); a **swimsuit, towel, and sunscreen**; a **change of clothes** to keep at the center in case of accidents; and **an insulated lunchbox with an ice pack** for items that need to remain cold or sack lunch. All items need to be labeled. **Summer Food Programs** collaborate with EAC to provide children with free lunch (at selected schools). Understand that Extend-A-Care staff members are not responsible for the nutritional value or for meeting the child's daily food needs for the meal provided by this vendor. The summer food meals are optional to parents. Swim wear will be sent home to wash every Friday. Children should wear casual clothing that is appropriate to do art projects and daily activities. Children need comfortable, secure **tennis shoes** for safety. **Sandals, flip-flops and Heelys (shoes with wheels) are not allowed.** Do not send money, toys, or other personal belongings with your child. EAC does not allow children to carry any electronic devices, such as cell phones, Gameboys, Playstation Portable Devices, during operational hours.

Health & Safety The purpose of the health policy is to ensure that each student is healthy enough to participate in activities and protect other students from illnesses. It will be necessary to exclude students with the following symptoms: 1) Fever of 100.4° F and above. May return 24 hours after fever subsides. 2) Diarrhea and vomiting. May return 12 hours after symptoms subside. 3) Sore and strep throat. May return 24 hours after antibiotic treatment begins. 4) Head lice. May return after medicated treatment begins and nits have been removed. 5) Pink eye. May return with written permission from physician. 6) Chicken pox. May return when blisters have crusted. 7) Other contagious diseases. If your child has a medical condition which Extend-A-Care for Kids should be aware of, include the information on your enrollment application. Extend-A-Care will notify you in case of serious injury.

Medical Emergencies and Accident Claims If a serious accident occurs, Extend-A-Care staff will notify the parent immediately to find out whether to take the child to a medical facility or wait for the parent to pick up the child. If the injury is critical and the child should not be moved, Extend-A-Care will call EMS for transportation and accompany the child to the hospital until the parent arrives. EAC carries accident insurance which supplements a student's major medical insurance. If a student does not have major medical insurance, EAC's insurance becomes primary coverage while the student is participating in Extend-A-Care activities. Parents have 30 days from the date of an accident to contact us, if a claim must be filed.

(continued on back)

Medications Parents must sign an authorization and include times for child care center employees to administer each medication according to label directions. The medication must be in the original container labeled with the child's full name and the date brought to the child care center. The medication is only administered to the child it is intended for and in amounts according to the label directions or as amended by a physician. Medication cannot be administered after its expiration date. If a child has a periodic and recurring medical problem, the parent may sign a medication authorization allowing Extend-A-Care to administer the medication when symptoms occur for up to a six-month period and parents must include what signs to watch for. When dealing with recurring medical problems, staff will notify the parent immediately after administering medication. Documentation of administering medication is kept for three months which includes the child's full name, name of medication, date, time, amount of medication given and full name of the employee administering the medication. Medication will be disposed of or given back to the parent when the child withdraws from the program or when the medication is expired or is no longer required for the child. Parents of children with food allergies must fill out required forms and provide staff with a photo of their child.

Refusal of Service Extend-A-Care reserves the right to refuse or terminate service to clients who falsify information on their applications; continuously violate EAC policies (absence, drop off, late pick-up, etc.); fail to pay child care fees; are abusive to staff members, children, or other parents; or whose behavior or child's behavior is consistently disruptive.

Conferences; Complaints or Grievances You are encouraged to have conferences with the staff as needed to ensure that your child's needs are met. Report complaints or concerns to an Extend-A-Care supervisor who will investigate the matter and propose a solution. Should that solution be unsatisfactory, you may appeal to the appropriate manager and ultimately the Executive Director. Everyone is encouraged to discuss differences in private and in a courteous manner.

Non-discrimination Policy Extend-A-Care does not discriminate against individuals on the basis of disability in the full and equal enjoyment of the goods, services, facilities, privileges, advantages, or accommodations of any of Extend-A-Care's facilities. Extend-A-Care does not discriminate in its employment, enrollment, or food program on the basis of race, sex, national, origin, color, age, religion, political beliefs, disability, or sexual orientation. If you believe you have been discriminated against in the food program, write: Director, Civil Rights Division, Texas Workforce, P. O. Box 149030, Austin, TX 78714-9030 or Secretary of Agriculture, Washington, DC 20250.

Child Care for Children with Disabilities Extend-A-Care for Kids will make reasonable accommodations for individuals with disabilities unless taking such steps would fundamentally alter the nature of its services, programs, or activities, or would result in an undue burden or hardship on Extend-A-Care. To better serve your child, please allow extra processing time for EAC staff to conduct an individual assessment. The purpose of an assessment is to determine if the program design and staff can meet the needs of the child. Extend-A-Care centers are group child care facilities and are not in the business of providing individual one-on-one child care. This type of program may not be suitable for some children due to their need for individual care or attention, aversion to loud and/or busy settings.

Swimming, Field Trips, Rest Periods Children will participate in afternoon swim trips at local pools weekly, if weather permits. Parents complete swim surveys to inform staff of their children's swimming abilities. Extend-A-Care also provides water safety curriculum to the children prior to their first trip. Children must accompany their groups on field trips and swimming trips. All children are encouraged to swim; however, they do not have to swim. In order to ensure at the most a 1:10 adult to child ratio at the pool, children not participating will be required to sit along the edge of the pool near a group leader for proper supervision. Children will participate in weekly field trips. Parents will be notified about the time and location at least 48 hours prior to the field trips and swimming trips. Extend-A-Care does provide afternoon rest breaks for younger children to nap; and older children rest or have quiet time.

Transportation During field trips Extend-A-Care uses company-owned buses which are operated by Extend-A-Care employee bus drivers certified by the Texas Department of Transportation and have Texas School Bus Drivers Safety Training Certificates.

Parental Notifications Parents are notified for any of the following reasons: 1) If their child is injured and the injury requires medical attention by a health-care professional. 2) Sign or symptom requiring exclusion from the program (see Health and Safety). 3) Involved in any situation that placed the child at risk. 4) Involved in any situation that renders the child care center unsafe. 5) An employee or child in the program has contracted a communicable disease (Notified within 48 hours in writing). 6) If a child in their group has an outbreak of lice or other infestations in the group (A notice will be posted or individually given to parents of all children in that group). 7) Any field trip provided by Extend-A-Care requires at least a 48 hours notice. Parents will be notified at the pick-up time of any less serious injuries that include minor cuts and scratches. In case of any policy changes, Extend-A-Care will distribute copies to parents at the centers when they pick up their child and at that time require one copy of the updated policies to be signed and dated for each family.

Playground Equipment The outdoor equipment used both at and away from the child care center must meet the new licensing standards of the Texas Department of Family and Services. The public school equipment used by children during the day at school may not meet the licensing standards for child care centers; therefore, be aware all of outdoor equipment used during the Extend-A-Care program may not meet licensing standards. Please feel free to contact the Center Director of your school with any questions.

Parents Visiting The Center or Participating in Activities Parents listed on Extend-A-Care's Record Print Out are welcome to visit the center at any time during programming hours. If a parent would like to join the children in an organized activity, volunteers are always welcomed and encouraged. Regular volunteers must have a volunteer orientation, criminal background, and FBI fingerprinting. In addition, parents are allowed to participate in field trips as long as they provide their own transportation and they pay their own expenses.

Review of Procedures and Standards and Mandatory Reporting of Child Abuse A copy of the minimum standards for licensed child care centers and Extend-A-Care policies are available for parents to review at each center and at the business office upon request. In addition to the policies, a copy of the most recent Licensing inspection report is posted at the center for parents to read. The Texas Department of Family and Protective Services requires Extend-A-Care to report suspected cases of child abuse and neglect. This includes reporting parents who appear to be impaired by drugs or alcohol.

EAC Business Office: 55 North IH 35, Austin, TX 78702 512/472-9402 Fax 512/472-2164 www.eackids.org